



## **Integrity, Inclusion, Education, Excellence**

### **2023 Zeeland Winter Classic Open Invitational**

**Hosted By:** Zeeland Age Group Swimming and West Michigan Swimming

December 16, 2023

**Sanction** – This meet is approved by Michigan Swimming, Inc. (MS), as a timed final meet on behalf of USA Swimming (USA-S), Approval Number **MIAP2324043**. In granting this sanction it is understood and agreed that USA Swimming, Inc. and Michigan Swimming, Inc. shall be free from any liabilities or claims for damages arising by reason of injuries to anyone during the conduct of the event. MS rules, safety, and warm up procedures will govern the meet as if fully set forth in these meet rules.

#### **Minor Athlete Abuse Prevention Policy Acknowledgement**

All applicable adults participating in or associated with this meet acknowledge that they are subject to the provisions of the USA Swimming Minor Athlete Abuse Prevention Policy ("MAAPP"), and that they understand that compliance with the MAAPP policy is a condition of participation in the conduct of this competition. There will be at least two safety marshals at this competition, with at least one of each gender.

#### **Location**

Zeeland Natatorium  
Zeeland West High School  
3390 100th Avenue  
Zeeland, MI 49464

#### **Times**

##### **Saturday Morning (10 & Under)**

Warm-up: 8:00am Meet Start: 9:00am

##### **Saturday Afternoon (11/12 & Open)**

Warm-up: 15 minutes after the conclusion of the morning session,  
but no earlier than 12:00pm.

Meet Start: 1 hour after the start of warm-up but no earlier than 1:00pm.

#### **Facilities**

Zeeland Natatorium is a 10 lane, 25-yard pool with a diving well which will be available for supervised warm-up and warm down. Depth at start is 8ft. and 9ft. at turn. Permanent starting blocks and non-turbulent lane markers will be used. Colorado timing with a 10-lane

display will be used. There is ample balcony seating for spectators. Lockers are available, please provide your own lock. Public phones will be available.

### **Course Certification**

The competition course has not been certified in accordance with 104.2.2C(4)

### **Meet Format**

The Zeeland Winter Classic is an age group meet where swimmers are separated into the following age groups: 8 & Under, 9-10, 11-12 and OPEN. 10 & Under swimmers will swim in the morning session and 11/12 & Open will swim in the afternoon session.

### **Eligibility**

All athletes are eligible to participate in this meet.

### **Entry Procedures**

Entries may be submitted to the Administrative Official as of November 18, 2023 @ 12:00pm. The Administrative Official must receive all entries no later than December 9, 2023 @ 11:59pm. Entries for USA registered athletes must include correct swimmer name (as registered with US/MS Swimming), and date of birth in order for their entry times to be loaded into the SWIMS database. All individual entries should be submitted via electronic mail at the e-mail address listed in the last section of this meet information packet.

### **Entry Acceptance and Processing**

Entries will be accepted and processed on a first come, first served basis in the order in which they are received after the entry open date listed above.

### **Individual Entry Limits**

Swimmers may enter in a maximum of 4 individual events per day and 1 relay event per day.

### **Entry Fees**

**\$5.00** per individual event and **\$12.00** for relays. Make checks payable to Zeeland Age Group Swimming.

### **Surcharges**

A \$1.00 per athlete Michigan Swimming athlete surcharge applies.

### **Paper Entries**

MS rules regarding non-electronic entries apply. **\$6.00** per individual event and **\$13.00** per relay. There is \$1.00 additional charge per event paid if the entry is not submitted in Hy-Tek format. Any surcharges detailed in the previous section also apply to paper entries. Paper

entries may be submitted to the Administrative Official on a spreadsheet of your choice however, the paper entry must be logically formatted and must contain all pertinent information to allow the Administrative Official to easily enter the swimmer(s) in the correct events with correct seed times.

### **Refunds**

Once a team or individual entry has been received and processed by the Administrative Official there are no refunds in full or in part unless the "over qualification exception" applies (see MS Rules).

### **Entry Paperwork**

Your club's Entry, Entry Summary Sheet, and Check should be sent via U.S. mail or nationally recognized overnight courier to:

Zeeland Recreation  
320 East Main Street  
Zeeland, MI 49464

### **Check In**

Check in will be required. Check in will be available 30 minutes prior to start of warm-up. Failure to check in will cause the swimmer to be scratched from all events in that session. Check in will close 15 minutes after the start of warm up for each session. Check in sheets will be posted in the hallway outside the locker rooms.

### **Marshaling**

Self-Marshaling will be used for all swimmers. Heat sheets will be posted around the pool after check-in closes and seeding is complete.

### **Seeding**

Seeding will be done after check in closes. Swimmers who fail to check in for an event will be scratched from that event. All events are timed finals and will be seeded slowest to fastest.

### **Deck Entries**

The Meet Referee and Meet Director will determine if deck entries will be allowed and will be conducted in accordance with current Michigan Swimming, Inc. rules & procedures. All deck entries must be received by the office 15 minutes after warmups begin for the session the athlete is deck entering. Deck Entries count toward daily total entries for athletes. The deck entry fee is \$7.50 for individual and \$13.00 for relays. Athletes must be registered with USA swimming prior to the first day of the meet to be eligible for deck entries to be included in

SWIMS database. USA registered swimmers must have their correct name as registered with USA Swimming and their date of birth included in the Meet Manager file for their results to be loaded into the SWIMS database.

### **Meet Programs/Admissions**

Admissions: \$5.00 per person per day. Children 10 and under may enter free. Heat sheets will be available each session at the admissions table for \$2.00 after the meet is seeded.

### **Scoring**

No scoring will be kept.

### **Awards**

There are no awards for 11/12 or Open events. 10 & Under swimmers will receive ribbons for 1st-8th place.

### **Results**

Complete Official meet results will be posted on the Michigan Swimming Website at <http://www.miswim.org/>. Unofficial results will also be available on flash drive (HY-TEK Team Manager result file) upon request. Teams must provide their own flash drive.

### **Concessions**

Food and beverages will be available in the concession stand. No food or beverage will be allowed on the deck of the pool, in the locker rooms or in the spectator areas. A hospitality area will be available for coaches and officials.

### **Lost and Found**

Articles may be turned in/picked up at the pool office. Articles not picked up by the end of the meet will be retained by the Meet Director or a representative for at least 14 days (any longer period shall be in the sole discretion of the Meet Director).

### **Swimming Safety**

Michigan Swimming warm up rules will be followed. To protect all swimmers during warm-ups, swimmers are required to enter the pool feet first at all times except when sprint lanes have been designated. No jumping or diving. The same rules will apply with respect to the warm-down pool and diving well. Penalties for violating these rules will be in the sole discretion of the Meet Referee which may include ejection from the meet.

### **Racing Start Certification**

Any swimmer entered in the meet must be certified by a USA Swimming member-coach as being proficient in performing a racing start or must start each race from within the water without the use of the backstroke ledge. When unaccompanied by a member-coach, it is the

responsibility of the swimmer or the swimmer's legal guardian to ensure compliance with this requirement.

### **Deck Personnel/Locker Rooms/Credentialing**

Only registered and current coaches, athletes, officials and meet personnel are allowed on the deck or in locker rooms. Access to the pool deck may only be granted to any other individual in the event of emergency through approval by the Meet Director or the Meet Referee. The Michigan Swimming Board of Directors, Officials Chairs of MS, and the Michigan Swimming Office staff are authorized deck personnel at all MS meets. Personal assistants/helpers of athletes with a disability shall be permitted when requested by an athlete with a disability or a coach of an athlete with a disability.

All individuals seeking access to the pool deck must show a valid digital USA Swimming membership card reflecting good standing in order to receive a deck credential. The credential must be displayed at all times during the meet and will include the host team name as well as the function of the individual being granted access to the pool deck (Coach, Official, Timer, or Meet Personnel). In order to obtain a credential, Coaches and Officials must be current in all certifications through the final date of the meet. Meet personnel must return the credential at the conclusion of working each day and be reissued a credential daily.

All access points to the pool deck and locker rooms will either be secured or staffed by a meet worker checking credentials throughout the duration of the meet.

### **Swimmers with Disabilities**

All swimmers are encouraged to participate. If any of your swimmers have special needs or requests, please indicate them on the entry form and with the Clerk of Course and/or the Meet Referee during warm ups.

### **First Aid**

Supplies will be kept in the pool office.

### **Medical Supervision**

Lifeguard will be on deck for providing support to athletes.

### **Facility Items**

- (A) No smoking is allowed in the building or on the grounds of any facility listed above.
- (B) Pursuant to applicable Michigan law, no glass will be allowed on the deck of the pool or in the locker rooms.
- (C) No bare feet allowed outside of the pool area. Swimmers need to have shoes to go into the hallway to awards or concessions.
- (D) An Emergency Action Plan has been submitted by the Host Club to the Safety Chair and the Program Operations Chair of Michigan Swimming prior to sanction of this meet and is available for review and inspection at the pool office.

- (E) To comply with USA Swimming privacy and security policy, the use of audio or visual recording devices, including a cell phone, is not permitted in changing areas, rest rooms or locker rooms.
- (F) Deck changing, in whole or in part, into or out of a swimsuit when wearing just one suit in an area other than a permanent or temporary locker room, bathroom, changing room or other space designated for changing purposes is **prohibited**.
- (G) Operation of a drone, or any other flying apparatus, is prohibited over the venue (pools, athlete/coach areas, spectator areas and open ceiling locker rooms) any time athletes, coaches, officials and/or spectators are present.

### **General Information and Errors/Omissions**

Any errors or omissions in the program will be documented and signed by the Meet Referee and available for review at the Clerk of Course for Coaches review. Information will also be covered at the Coaches' Meeting.

### **Meet Personnel**

**Meet Director:** Dana Durham, westmiswimmers@gmail.com

**Meet Referee:** Adam Forbes, forbesajswim@gmail.com

**Safety Marshal:** Sara Stevens

**Administrative Official:** Amy Thompson, Amyt1361@gmail.com

2023 Zeeland Winter Classic

December 16, 2023

Events list

Approved Number: **MIAP2324043**

**Saturday, (10 & Under)**

**Warm-up 8:00am Check-in closes 8:15am Meet Starts 9:00am**

Girls	Age	Description	Age	Boys
1	8 & Under	100 Medley Relay	8 & Under	2
3	10 & Under	200 Medley Relay	10 & Under	4
5	10 & Under	200 IM	10 & Under	6
7	10 & Under	200 Freestyle	10 & Under	8
9	10 & Under	100 Breaststroke	10 & Under	10
11	8 & Under	25 Backstroke	8 & Under	12
13	10 & Under	50 Butterfly	10 & Under	14
15	10 & Under	100 IM	10 & Under	16
17	10 & Under	100 Backstroke	10 & Under	18
19	8 & Under	25 Freestyle	8 & Under	20
21	10 & Under	50 Breaststroke	10 & Under	22
23	10 & Under	100 Freestyle	10 & Under	24
25	8 & Under	25 Butterfly	8 & Under	26
27	10 & Under	50 Backstroke	10 & Under	28
29	10 & Under	100 Butterfly	10 & Under	30
31	8 & Under	25 Breaststroke	8 & Under	32
33	10 & Under	50 Freestyle	10 & Under	34
35	8 & Under	100 Freestyle Relay	8 & Under	36
37	10 & Under	200 Freestyle Relay	10 & Under	38

**Saturday, (11/12 & Open)****Warm-up starts 15-min after the completion of the morning session but no earlier than 12:00pm.****Check-in closes 15-min after start of warm-ups.****Meet Starts 1 hour after warm-up starts but not earlier than 1:00pm.**

Girls	Age	Description	Age	Boys
39	11-12	200 Medley Relay	11-12	40
41	Open	200 Medley Relay	Open	42
43	11-12	200 IM	11-12	44
45	Open	200 Backstroke	Open	46
47	11-12	200 Freestyle	11-12	48
49	Open	200 Freestyle	Open	50
51	11-12	100 Breaststroke	11-12	52
53	Open	100 Breaststroke	Open	54
55	11-12	50 Butterfly	11-12	56
57	11-12	100 IM	11-12	58
59	Open	200 IM	Open	60
61	11-12	100 Backstroke	11-12	62
63	Open	100 Backstroke	Open	64
65	11-12	100 Freestyle	11-12	66
67	Open	100 Freestyle	Open	68
69	11-12	100 Butterfly	11-12	70
71	Open	100 Butterfly	Open	72
73	11-12	50 Freestyle	11-12	74
75	Open	50 Freestyle	Open	76
77	Open	200 Breaststroke	Open	78
79	11-12	50 Backstroke	11-12	80
81	Open	200 Butterfly	Open	82
83	11-12	200 Freestyle Relay	11-12	84
85	Open	200 Freestyle Relay	Open	86