

**ZEELAND PUBLIC SCHOOLS  
BOARD OF EDUCATION  
REGULAR MEETING AGENDA AND MINUTES  
February 20, 2017  
Zeeland West High School Cafeteria  
3390 100<sup>th</sup> Avenue  
7:00 PM**

PRESENT: Board of Education:  
Administrators:  
ABSENT: Board of Education:  
GUESTS: Craig Greshaw, Aaron Good

**I. CALL TO ORDER: 6:00PM**

Ron Scott

A. PLEDGE OF ALLEGIANCE:

Cal De Kuiper

B. RECOGNITION:

The Board will recognize the following students who performed at DeVos Hall as part of the MSBOA All State Band: Cityside 8<sup>th</sup> graders Isaiah Sabin – trumpet, Madison Chatman – bass clarinet, and Drew Wyckoff – tuba. Honorable mention - Zeeland West 11<sup>th</sup> grader Leah Reinardy – percussion.

Creekside Principal, Craig Greshaw, introduced Coach Andrew Quick and the two-time State Champion Creekside Middle School [Robotics](#) team. The team gave a demonstration of their robotics work.

C. ACKNOWLEDGEMENT OF VISITORS:

**II. SUPERINTENDENT COMMENTS**

Cal publicly thanked Bob Sommerville for his dedication to students and congratulations on his recent retirement. This is the position listed in the consent agenda.

Rick Dernberger will make a few positive comments on committee structure with the recent changes to the Board. Todd Brennan has moved to the Finance committee, and April DeWitt has joined the Curriculum committee.

**III. AGENDA MODIFICATIONS**

Pending details given to the superintendent and following board policy, a consent agenda item will be added to approve the two-time State Champion Robodux trip to Iowa on March 30 to April 4, 2017. This trip is 100% funded by donation to the program.

**IV. CONSENT AGENDA**

A. Minutes of the January 16, 2017 organization and regular board meetings will be presented for approval.

B. Teacher Approval

Gina Kreuyer           ZEHS Social Studies           BA-1           1.0 FTE  
Was long term sub for Bob Sommerville until his retirement in December

C. Approval of bills and ACH transfers paid as of January 2017. Checks #117187-117612.

ACCOUNTS PAYABLE:	\$1,017,201.27
PAYROLL:	3,781,410.99
<b>TOTAL:</b>	<b>4,798,612.26</b>

D. Field trip approval for the middle school robotics team to travel to Iowa for national championship from 3/30/17 through 4/4/17.

Tom DenHerder moved and Todd Brennan supported the motion to accept the Consent Calendar as presented.

VOTE: All Yes

**V. DISCUSSION**

A. Goals Update - Cal DeKuiper

The District has well over 50 goal or focus areas for 2016-17; this is an update for the top eight. After months of work involving many individuals and committees, concluding with a board of education work session October 24, 2016, these eight rose to the top, in order. The rating systems use four categories: Minimal Progress, Progressing, Proficient Localized Impact, and Exemplary System Wide.

**Goal 1: Curriculum Alignment prior to May 2017, MDE visit**

This goal is under the direction of an entire curriculum leadership team, led by Dr. Brandi Mendham. These are very exciting times as teachers pull together to align curriculum across the district. This is difficult work as state level committees move standards and tweak associated tests so frequently. When a district has great students, families and highly qualified teachers, the only obstacle to outperforming academic results on state tests in an aligned curriculum. I am proud of our staff - the goal will be completed before the May, 2017 visit from our guests from the Michigan Department of Education. This is not an audit, just a visit - we always want to show the strengths of our district.

Status: Progressing to Proficient - Localized Impact.

## **Goal 2 Multi-tiered System of Supports**

This area is largely headed up by Director of Special Education, Holly Boehle. Although this feels like drinking from a fire hose, we felt it is important to get a jump start on all of the areas involved, meaning all grade levels, all subjects, and all students in both academic and behavioral areas. This work includes supporting gifted students, struggling students, and everyone inbetween. On the behavior side, with help from Dr. Brandi Mendham, the district wrote a grant to implement MIBLSI. Michigan's Integrated Behavior and Learning Support Initiative (MIBLSI) partners with school districts to help implement and sustain these supports for improved student outcomes. Students are more likely to succeed when schools address behavior and learning together. Both middle schools have been using these methods for years. The remainder of the district began about 30 days ago and is planned to eventually be part of the socio-behavior culture of the entire district. Academic supports, including Title 1 (federal funds, Act 18 (state funds), and some general fund personnel are tweaked often to provide the best return on investment.

Status: There are six areas under this major heading, all are making effective progress.

## **Goal 3: Health Insurance Options for 2017-18 and 2018-19.**

This goal is centered around monitoring and adapting to the Affordable Care Act. The district continues to work with employees to determine the best total compensation model moving forward as the costs and requirements for health care fluctuate. With potential changes in the healthcare industry looming, this goal will continue.

Status: Still Progressing

## **Goal 4: Implement RNN findings, as needed, at all ZPS elementary schools.**

Under the leadership of Dr. Brandi Mendham in strong partnership with so many teachers and support staff, student reading levels have seen great improvement across the district. The five key findings of all the RNN schools across the West Michigan area have been successfully implemented at Woodbridge Elementary. We are now implementing these best practices, as needed and as desired across all seven elementary buildings and programs.

Status: Minimal Progress to Proficient, Localized Impact. This may soon be exemplary.

## **Goal 5: Adaptive Schools Implementation**

Adaptive Schools is a model for conversation geared to increase capacity to develop and sustain high functioning groups, especially when the discussions and topics are more difficult. The power of the group is more valuable than the knowledge of the individual. Two of four Professional Development days for administrators, directors, and teacher leaders are completed. The next two are scheduled this

spring. Many of the take-aways are now evident in meetings and conversations throughout the district.

Status: Minimal Progress to Progressing

**Goal 6: Develop a resident / non-resident School of Choice timeline**

Jon Voss, Nancy Burk, Cal DeKuiper, and many others throughout the district determined annual timelines that better facilitate district resident boundary, district resident boundary choice, out-of-district school of choice, and late enrollment, as a means to better guide school building selection and balance class sizes.

Status: Minimal Progress to Exemplary System Wide

**Goal 7: Solidify Role and Leadership of the Zeeland Leadership Team.**

After struggling for years to determine the best fit function of the ZLT, a ZEA contract based committee consisting of some of the top curriculum leader teachers in the district, we are finally identifying their most valuable function. We have significant dollars invested in this team of top level educators; they are now leading the District School Improvement efforts. Yes, this is a required state function, however, if done with fidelity, it holds great promise for the return on investment as they design and monitor the implementation of our building level and district wide School Improvement goals.

Status: Progressing to Proficient - Localized Impact.

**Goal 8: Evaluation Systems**

To comply with the many changes in legislation in this area, the district chose new evaluation systems. All in their first year of utilization, teachers are using the Marano system, administrators are using a model from Doug Reeves, and the Board of Education is using the Michigan Association of School Board model to evaluate the superintendent.

Status: Progressing to Proficient Localized Impact.

B. [Auditorium Bid](#) Approval - Lynn VanKampen

Auditorium Update	Star Electric, Parkway & Structural Standards	\$315,392
AV System/Equip Update	Parkway	\$167,460
Cityside Housing Lights	Star Electric	\$61,320

Costs for these projects were estimated before the February 2015 voter approved bond referendum. Our needs have changed slightly since then and we did estimate too low in general. As a result, bids were higher than expected. At the same time, the total of all other construction to date is well under budget.

C. [Food Service Van](#) Replacement Approval

Lynn VanKampen

Replacement Van

RE Barber Ford

\$44,777

This purchase has been planned for as an expense from the Food Service budget. Food Service is required to operate at a break even budget, which they have done successfully for many years. Food Service equipment and vehicles are an approved expense. Only one bid was received.

**VI. ACTION [BID APPROVALS](#):**

A. Mark Snyder moved and Tom DenHerder supported the motion to approve the auditorium bid as discussed above.

ROLL CALL: YEA: Brennan, Bush, Dernberger, DenHerder, DeWitt, Scott, Snyder  
NAY:

B. Todd Brennan moved and Mark Snyder supported the motion to approve the purchase of a food van as discussed above.

ROLL CALL: YEA: Brennan, Bush, Dernberger, DenHerder, DeWitt, Scott, Snyder  
NAY:

**VII. SUPERINTENDENT & REPORTS**

A. OASBA meeting reminder - March 28, 2017 at OAISD Educational Services Building.

**VIII. CLOSED SESSION – SUPERINTENDENT EVALUATION 6:46PM**

The board will not take action following this closed session. The Board of Education will follow proper procedures to evaluate the superintendent this next month, and the findings will be presented either in March or April.

Tom DenHerder moved and Linda Bush supported the motion that the Board of Education of the Zeeland Public Schools convene in closed session for evaluation of the Superintendent per Section 8(a) of the Open Meetings Act .

VOTE: All Yes

The board returned to open session at 7:30 P.M.

The regular meeting of February 20, 2017 adjourned at 7:45 P.M.