

**ZEELAND PUBLIC SCHOOLS  
BOARD OF EDUCATION  
REGULAR MEETING AGENDA  
November 21, 2016  
Zeeland West High School Cafeteria  
3390 100<sup>th</sup> Avenue  
Immediately Following the Truth in Budget Hearing**

GUESTS: Jessica Knoth

**I. RECONVENE FROM TRUTH IN BUDGET HEARING 6:03PM**

**A. RECOGNITION:**

The board honored Zeeland East senior, Michael VanDuinen for being named semi-finalist in the 2017 National Merit Scholarship Program. Zeeland East High School Principal Jessica Knoth introduced Michael VanDuinen and spoke of his integrity and character. Cal De Kuiper presented him with a certificate of recognition.

**B. ACKNOWLEDGEMENT OF VISITORS:**

Ron Vander Veen, attorney from Cunningham Dalman, representing Boersen Farms, addressed the board regarding the recent bid process and requested a reversal of the decision to award the bid to another bidder due to a small irregularity.

Al Dannenberg, Ottawa County Commissioner, addressed the board and asked if anyone had any questions regarding Ottawa County.

**II. SUPERINTENDENT COMMENTS**

**III. AGENDA MODIFICATIONS**

Action item F will be added to recommend expulsion for student 20161701, per expulsion hearing held earlier.

**IV. CONSENT AGENDA**

A. Minutes of the October 17, 2016 regular board meeting and October 24, 2016 work session meeting were approved.

B. Approved bills paid as of October 2016. Checks #115974-116414

ACCOUNTS PAYABLE: \$946,394.76

PAYROLL: \$3,160,506.47

**TOTAL: \$4,106,901.23**

Carol Slagh moved and Mark Snyder supported the motion to accept the Consent Calendar as presented.

VOTE: All Yes (7)

**V. DISCUSSION**

**A. 2015-16 Audit – Lynn VanKampen**

Auditors were complimentary of the business department and their attention to detail. We received a clean opinion, meaning standards correct according to professional standards. The balanced budget for 2016-17 combined with increasing enrollment, the district will be adding to fund balance for the first time in six years. MPSERS will be a future concern depending on legislation - the current model is a percentage cost sharing, in which growing districts essentially underwrite declining districts. All funds are in good shape. It was suggested to modify our accounts payable systems for the construction projects for clarity, better aligning with required standards. The Board was complimentary of both Lynn VanKampen and the entire business office team. [2015-16 Single Audit](#)

**B. Farm Lease Bid Awards**

Although not required, Zeeland Public Schools utilizes a bid process for leasing farm land. The bid process for the 2017 and 2018 calendar year began on September 19 with a memo inviting farmers to bid on both parcels. The bids were to be in ZPS possession by 4:00pm on Monday, October 10. The ZPS office was open on Friday, October 7, and Monday, October 10. ([Bid Letter](#)) ([Bid Form](#)) One bid was received by mail prior to the deadline, two were received by personal delivery on October 10. The bids were opened on Monday, October 10 at 4:05pm, and reviewed by Lynn VanKampen and Mary Miilu. Tuesday morning October 11, a signed agreement was sent out to the winning bidder(s), and letters were sent to other participating farmers. On Tuesday October 11, two bids were received in the mail and were considered invalid.

**C. Construction Update & Portable Recommendation**

**Bid Process for Summer 2017 Construction**

- Nov 9 - Bids went out for Roosevelt / ZQuest, Creekside Middle School, East High School Office/Entry, and the Auditorium Additions.
- Nov 29, 30 - Bids Due - (bids were staggered)
- Dec 12 - BOE Meeting Discussion and potential Action

**Bid Process for Turf Field Replacement**

- Nov. 11 - Turf bids are out for consideration
- Dec 6, 1:30 pm - Bids are due in Admin office
- Dec 15, 2 - 5 pm - Post bid interviews

- Jan 3 - Building & Finance Committee
- Jan 16 - Board of Education Discussion and potential Action
- June 13 - July 28 Work Completion - the stadium will be out of commission for all of June and July

Lynn VanKampen, Kelly Rademacher, school leadership teams, and GO team experts are finalizing the construction schedules for 2017 projects. It is not possible to complete the Creekside project during the summer, so to best limit in-school interruptions for this renovation, we will purchase three new portables and move the Adams portable behind Creekside. Once the portables are in place, construction would begin at Creekside, tentatively March 2017. Four classrooms at a time would temporarily move to a portable to permit preparatory work to be completed during the school year.

ZPS will work with Foundation Sets, LLC. The cost would include the following:

- State approvals, permits and fees for Certificate of Occupancy
- Relocating Adams portable to Creekside Middle school
- Freight, foundations, block and level, skirting, ADA decks and ramps with concrete sidewalks
- Buyback option for \$15,000, year ending 6-1-2018
- Total Contract \$131,700

#### D. iPad Purchase Recommendation

As we begin to plan for Spring testing, there are two grade levels that are currently using i-Pads from the 2010 bond, i-Pad 2's. Testing in Spring of 2016 was troublesome for these grade levels due to the incompatibility of an i-Pad 2 and the State of Michigan testing software. The team notes that Garth Stidoph, Apple, worked to get a very good price for replacing these devices. Along with a \$150 discount per device he was also able to arrange for 2 professional development days for staff and have an apple technician deploy Apple Classroom for the district at no cost.

The funding for this purchase will come from many sources, TRIG grant, TRIG Rebates, Apple buy back for the current devices, device buy-back from Genius, and the 2015 bond. The Bond funds being used will come from the technology budget that remains, not from the funds needed to replenish devices for the 2017-18 school year. Below is the breakdown:

TRIG Grant, Rebates and Carryover	\$144,890
Device Buy Back	67,360
Bond Funds	<u>118,350</u>
Total Revenue	\$330,600
870 I-pads	\$312,330
Cases	<u>18,270</u>
Total Purchase	\$330,600

E. Goals

The Board of Education met in an October 25 Work Session to put a capstone on our priority lists. The top 8 are identified as G1 – G8 out of the 73 total goals; for a view of all goals and the top 8, click here:

[BOE Goals & Focus Areas October 25, 2016](#)

**VI. ACTION:**

**A. APPROVAL OF THE 2015-16 AUDIT**

Tom Den Herder moved and Carol Slagh supported the motion to accept the audit of the 2015-16 school year as prepared by Kiekover, Scholma, and Shumaker, PC.

ROLL CALL: YEA: Brennan, Bush, Dernberger, DenHerder, Slagh, Scott, Snyder  
NAY:

**B. FARM LEASE BID AWARD**

Carol Slagh moved and Tom DenHerder supported the motion to accept the following bids on the property owned by Zeeland Public Schools and used for farming purposes:

- 30-acre parcel awarded to high bid, Mark Zienstra, at \$205.00 per acre for the 2017 and 2018 farming seasons.
- 127-acre parcel awarded to high bid, Vic Wolfert, at \$226.00 per acre for the 2017 and 2018 farming seasons.

ROLL CALL: YEA: Brennan, Bush, Dernberger, DenHerder, Slagh, Scott, Snyder  
NAY:

**C. PORTABLE PURCHASE**

Mark Snyder moved and Todd Brennan supported the motion to approve the purchase of three new portables and relocate one portable from Adams to Creekside at a total cost of \$131,700, with a buy-back option of \$15,000 when construction is complete in June 2018.

ROLL CALL: YEA: Brennan, Bush, Dernberger, DenHerder, Slagh, Scott, Snyder  
NAY:

#### **D. IPAD PURCHASE**

Tom DenHerder moved and Linda Bush supported the motion to approve the purchase of 870 iPads and cases to replace 3<sup>rd</sup>/4<sup>th</sup> grade iPad 2's, at a total cost of \$330,600, with funding coming from several sources as discussed above.

ROLL CALL: YEA: Brennan, Bush, Dernberger, DenHerder, Slagh, Scott, Snyder  
NAY:

#### **E. APPROVAL OF MILLAGE AMENDMENT**

Linda Bush moved and Mark Snyder supported the motion to accept the amended L-4029 approved on November 8, 2016 to increase the Non-Homestead Operating Millage 0.2340 mils for winter 2016 due to the Headley Override.

ROLL CALL: YEA: Brennan, Bush, Dernberger, DenHerder, Slagh, Scott, Snyder  
NAY:

#### **F. EXPULSION RECOMMENDATION**

Carol Slagh moved and Mark Snyder supported the motion to permanently expel student #20161701 for threats of physical violence and sale/possession of drugs..

VOTE: All Yes (7)

### **VII. SUPERINTENDENT & REPORTS**

- A. The December board meeting has been moved from the 19th to the 12th.
- B. GMB is in the process of designing the signage for the 96th street entrance to the high school campuses. There will be a bid process and will then be reviewed by the superintendent. The sign should be installed summer 2017.

The regular board meeting of November 21, 2016 adjourned at 7:13 P.M.